

MLS® Number: _____

Property Address: _____

Interboard MLS® #: _____

CONDITIONAL SALE – use this section for ALL conditions

Financing:	Yes	No	Date:	_____
Inspection:	Yes	No	Date:	_____
Status Cert:	Yes	No	Date:	_____
Other:	Yes	No	Date:	_____

MANDATORY
CONTINUE TO SHOW
DO NOT SHOW

Escape Clause: Mandatory to Complete N/A 12hrs 24hrs 48hrs 72hrs

PENDING/FIRM LEASE

Leasing Brokerage: _____

Suppress Price for 5 Business Days After Closing

Leasing Salesperson: _____

Yes No

Pending/Leased Date: _____
(Date Accepted & Signed)

Occupancy/Close Date: _____

Lease Price: _____

Total Lease Value: _____
(Lease Price per Month x # of Months in Term of Lease)

Term of Lease: _____

Square Feet Leased: _____

NOTE: If there is additional square footage remaining, a New Listing will need to be created

MLS® Rule ARTICLE 6– Reporting of Trades

6.01 It is the responsibility of the Listing Brokerage to ensure that notice of conditional or unconditional Trades of MLS® Listings shall be reported to the Association and in the manner required by the Association, no later than 11:59 p.m. on the Business Day following receipt of the deposit or the first installment of the deposit if the deposit is going to be paid in stages. Members shall not be permitted to avoid these notice obligations to the Association by, for example, cancelling an MLS® Listing between receipt (or anticipated receipt) and acceptance of an Offer, or encouraging a Seller to do so.

6.02 When a condition has been fulfilled or renewed or when any other change occurs on a conditional or unconditional Trade of an MLS® Listing, the MLS® System shall be updated by the Listing Brokerage in the manner required by the Association and no later than 11:59 p.m. on the Business Day following the change.

6.03 The report of conditional Trades of MLS® Listings shall include the expiry date of the last of the condition(s) and the term of the escape clause.

6.04 The report of an unconditional Trade of MLS® Listings shall include the date of the unconditional Trade, the completion date, the name of the Co-operating Brokerage and Cooperating Salesperson and such other information as required by the Association from time to time.