

MULTI-FAMILY PROPERTY DATA INPUT FORM

Parry Sound & Area Association of REALTORS®



BROKERAGE FILE # _____ **BANNER** _____

LOCATION / LEGAL

MLS® NUMBER _____ (15 digits required) **PIN** _____ **ROLL #** _____ (15 digits required)

STREET # _____ **UNIT#** _____ **STREET NAME** _____ **STREET TYPE** _____

STREET DIRECTION N S E W **TOWN/VILLAGE/CITY/MUNICIPALITY** _____

COUNTY _____ **POSTAL CODE** _____ **SIDE OF ROAD** N S E W

MAJOR AREA _____ **DISTRICT** _____ **SUBDISTRICT** _____

GEO COORDINATES: LAT _____ **LONG** _____

LEGAL DESCRIPTION _____

LOT SIZE **FRONTAGE** _____ **DEPTH** _____ **IRREGULAR** **ACREAGE** _____ **ZONING** _____

PROPERTY KNOWN AS _____

SELLER 1 LAST NAME _____ **SELLER 1 FIRST NAME** _____ or **Company**

SELLER 2 LAST NAME _____ **SELLER 2 FIRST NAME** _____ or **Company**

OCCUPANCY Owner Tenant Vacant **TITLE TO LAND** Condominium Co-Ownership Fractional Ownership Freehold Leasehold Other

SALE TYPE Estate Sale Matrimonial Home Power of Sale **PROPERTY FOR** Lease Sale Sale or Lease Sublease

ELEMENTARY SCHOOL _____ **SECONDARY SCHOOL** _____

EASEMENTS/RESTRICTIONS (6) Conservation Regulations Easement Encroachment Environmentally Protected Flood Plain
 Moraine Other Right of Way Sub. Div. Covenants Unknown

SERVICES (7)	PROPERTY SIZE (2)	ACCESS (4)
<input type="checkbox"/> Cable <input type="checkbox"/> Other <input type="checkbox"/> Cell Service <input type="checkbox"/> Power- Single Phase <input type="checkbox"/> Electrical <input type="checkbox"/> Power-Three Phase <input type="checkbox"/> Electrical: On Road <input type="checkbox"/> Public Transit <input type="checkbox"/> Electrical: To Lot Line <input type="checkbox"/> Recycling Pickup <input type="checkbox"/> Garbage Pickup <input type="checkbox"/> School Bus Route <input type="checkbox"/> Internet High Speed <input type="checkbox"/> See Remarks <input type="checkbox"/> Internet Other <input type="checkbox"/> Street Lights <input type="checkbox"/> Natural Gas <input type="checkbox"/> Telephone <input type="checkbox"/> Natural Gas: On Road <input type="checkbox"/> Underground Wiring <input type="checkbox"/> Natural Gas: To Lot Line <input type="checkbox"/> 110 Volt <input type="checkbox"/> None <input type="checkbox"/> 220 Volt <input type="checkbox"/> Off Grid <input type="checkbox"/> 550 Volt	<input type="checkbox"/> Under 0.5 Acres <input type="checkbox"/> 50 - 74.99 Acres <input type="checkbox"/> 0.5 - 0.99 Acres <input type="checkbox"/> 75 - 100 Acres <input type="checkbox"/> 1.0 - 2.99 Acres <input type="checkbox"/> Over 100 Acres <input type="checkbox"/> 3. - 9.99 Acres <input type="checkbox"/> Additional Land <input type="checkbox"/> 10.0 - 24.99 Acres <input type="checkbox"/> N/A <input type="checkbox"/> 25 - 49.99 Acres	<input type="checkbox"/> Boat Access <input type="checkbox"/> Provincial Highway <input type="checkbox"/> County Road <input type="checkbox"/> Public Docking <input type="checkbox"/> Deeded Water Access <input type="checkbox"/> Restricted Waterfront <input type="checkbox"/> Marina Docking <input type="checkbox"/> R.O.W. (Deeded) <input type="checkbox"/> Municipal Road <input type="checkbox"/> R.O.W. (Not Deeded) <input type="checkbox"/> No Road <input type="checkbox"/> Seasonal Access <input type="checkbox"/> Other <input type="checkbox"/> Unassumed <input type="checkbox"/> Private Docking <input type="checkbox"/> Unopened Road Allowance <input type="checkbox"/> Private Road <input type="checkbox"/> Year Round Access

DOCUMENTS ON FILE (12)

<input type="checkbox"/> Aerial Photos	<input type="checkbox"/> Feature Sheet	<input type="checkbox"/> Rental Agreement(s)	<input type="checkbox"/> SPIS
<input type="checkbox"/> Appraisal	<input type="checkbox"/> Floor Plan	<input type="checkbox"/> Satellite View	<input type="checkbox"/> Subdivision Plan
<input type="checkbox"/> Building Location Survey	<input type="checkbox"/> Home Inspection Report	<input type="checkbox"/> Schedules	<input type="checkbox"/> Topographical Map
<input type="checkbox"/> Building Permit	<input type="checkbox"/> Land Survey	<input type="checkbox"/> See Direction/Documents on File	<input type="checkbox"/> T.S.S.A.
<input type="checkbox"/> Deed	<input type="checkbox"/> MPAC Assessment	<input type="checkbox"/> Septic Certificate /Drawing	<input type="checkbox"/> Water Potability
<input type="checkbox"/> Energy Audit	<input type="checkbox"/> Other Documents	<input type="checkbox"/> Severance Approval	<input type="checkbox"/> Well Certificate /Drawing
<input type="checkbox"/> Environmental Assessment	<input type="checkbox"/> Power Of Sale	<input type="checkbox"/> Soil Report	<input type="checkbox"/> W.E.T.T. Certificate

DIRECTIONS (800 spaces) _____

AMOUNT / DATES

PRICE \$ _____ **POSSESSION** Immediate TBD 30 Days 60 Days Other _____

FULL ASSESSED VALUE \$ _____ **CURRENT ASSESSED VALUE** \$ _____ **ASSESSMENT YEAR** _____ **ASSOCIATION FEE** \$ _____

TAXES \$ _____ **TAX YEAR** _____ **LAND LEASE FEE** \$ _____ **ROAD MAINTENANCE FEE** \$ _____

ANNUAL HEATING COST \$ _____ **ANNUAL HYDRO COST** \$ _____ **RENTAL INCOME:** YES NO POTENTIAL UNKNOWN

LIST DATE _____ / _____ / _____ **EXPIRY DATE** _____ / _____ / _____
DAY MO YR DAY MO YR

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MULTI-FAMILY UNIT DETAILS

COMMERCIAL/ RETAIL SPACE: NO YES
 SUBJECT TO RENT CONTROL: NO YES
 FIRE RETROFIT: YES NO

NUMBER OF RENTAL UNITS _____ # VACANT _____ # OCCUPIED _____ 1 BEDROOM UNITS _____

2 BEDROOM UNITS _____ 3 BEDROOM UNITS _____ 4 BEDROOM UNITS _____ BACHELOR UNITS _____

APPLIANCES INCLUDED: STOVES _____ DISHWASHERS _____ WASHERS _____ FRIGDES _____ MICROWAVES _____ DRYERS _____ AIR COND UNITS _____

FINANCES – APPROXIMATE INCOME:	APPROXIMATE EXPENSES:
RENTAL INCOME	INSURANCE
LAUNDRY INCOME	ELECTRICITY BILL
OTHER INCOME	MAINTENANCE
PARKING INCOME	MANAGEMENT
APPROX TOTAL INCOME	WATER/ SEWAGE
	OTHER COSTS
	LAWN/ SNOW
	TAXES COST
	GARBAGE
	APPROX TOTAL EXPENSES
	HEATING BILL
	APPROX NET INCOME

OPERATING COSTS							
ITEM RESPONSIBLE PARTY:				ITEM RESPONSIBLE PARTY:			
	OWNER	TENANT	UNKNOWN		OWNER	TENANT	UNKNOWN
HEATING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PROPERTY TAXES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUSINESS TAXES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ELECTRICITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WATER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	INSURANCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INTERIOR MAINTENANCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EXTERIOR MAINTENANCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STRUCTURAL MAINTENANCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

PARKING: _____ PARKING STRUCTURE
 _____ UNDERGROUND
 _____ DETACHED
 _____ COMMON
 _____ NONE
 _____ # INDOOR SPACES
 _____ # OUTDOORS SPACES

INTERIOR

VERMICULITE INSULATION: YES NO REMOVED UNKNOWN TESTED/ NO ASBESTOS
 UFFI: YES NO REMOVED UNKNOWN

FOUNDATION/ BSMT(5)	FLOORING (4)	INTERIOR FEATURES (8)	RENTAL EQUIPMENT (5)
<input type="checkbox"/> Block <input type="checkbox"/> Brick <input type="checkbox"/> Concrete <input type="checkbox"/> Concrete Block <input type="checkbox"/> Concrete/ Poured <input type="checkbox"/> Crawl <input type="checkbox"/> Full <input type="checkbox"/> Fully Finished <input type="checkbox"/> ICF <input type="checkbox"/> None <input type="checkbox"/> Not Applicable <input type="checkbox"/> Other <input type="checkbox"/> Partial <input type="checkbox"/> Partial Finished <input type="checkbox"/> Perimeter Wall <input type="checkbox"/> Piers <input type="checkbox"/> Posts <input type="checkbox"/> Poured <input type="checkbox"/> Precast <input type="checkbox"/> See Remarks <input type="checkbox"/> Slab <input type="checkbox"/> Steel Frame <input type="checkbox"/> Stone <input type="checkbox"/> Underpinned <input type="checkbox"/> Unfinished <input type="checkbox"/> Walkout <input type="checkbox"/> Walk Up <input type="checkbox"/> Wood	<input type="checkbox"/> Bamboo <input type="checkbox"/> Carpet <input type="checkbox"/> Ceramic <input type="checkbox"/> Cork <input type="checkbox"/> Engineered <input type="checkbox"/> Granite <input type="checkbox"/> Hardwood <input type="checkbox"/> Laminate <input type="checkbox"/> Marble <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Porcelain <input type="checkbox"/> Slate <input type="checkbox"/> Softwood <input type="checkbox"/> Tile <input type="checkbox"/> Vinyl /Linoleum <input type="checkbox"/> Wood - Solid	<input type="checkbox"/> Built-In Appliances <input type="checkbox"/> Carbon Monoxide Detector <input type="checkbox"/> Cathedral Ceiling(s) <input type="checkbox"/> Central Vacuum <input type="checkbox"/> Central Vacuum Rough <input type="checkbox"/> Coin Laundry <input type="checkbox"/> Dining Room <input type="checkbox"/> Elevator <input type="checkbox"/> Ensuite <input type="checkbox"/> Ensuite – Semi <input type="checkbox"/> Exercise Room <input type="checkbox"/> Fireplace(s) - Gas <input type="checkbox"/> Fireplace(s) - Wood <input type="checkbox"/> Family Room - Main Floor <input type="checkbox"/> Gas/ Propane Stove(s) <input type="checkbox"/> Intercom <input type="checkbox"/> Jet Tub <input type="checkbox"/> Laundry <input type="checkbox"/> Multi-Use Room(s) <input type="checkbox"/> None <input type="checkbox"/> Rough-In Bath <input type="checkbox"/> Sauna <input type="checkbox"/> Security System <input type="checkbox"/> See Remarks <input type="checkbox"/> Skylight <input type="checkbox"/> Smoke Detector <input type="checkbox"/> Solar Tube <input type="checkbox"/> Storage <input type="checkbox"/> Sunroom <input type="checkbox"/> Walk-In Closet <input type="checkbox"/> Washer/ Dryer Hookup <input type="checkbox"/> Wet Bar <input type="checkbox"/> Wheelchair Access	<input type="checkbox"/> Air Conditioner <input type="checkbox"/> Alarm System <input type="checkbox"/> Burner <input type="checkbox"/> Cooler(s) <input type="checkbox"/> Freezer(s) <input type="checkbox"/> Furnace <input type="checkbox"/> Hot Water Tank <input type="checkbox"/> HWT - Electric <input type="checkbox"/> HWT – Gas <input type="checkbox"/> HWT – Oil <input type="checkbox"/> HWT – Propane <input type="checkbox"/> HWT - Unknown <input type="checkbox"/> Hydro Light <input type="checkbox"/> Laundry <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Pop Machine <input type="checkbox"/> Propane Tank <input type="checkbox"/> Refrigerator(s) <input type="checkbox"/> See Remarks <input type="checkbox"/> Sentinel Light <input type="checkbox"/> Space Heater <input type="checkbox"/> Stove / Oven <input type="checkbox"/> Tankless Water Heater <input type="checkbox"/> Water Filter <input type="checkbox"/> Water Softener <input type="checkbox"/> Water Treatment

PRIMARY HEATING SOURCE (4)

<input type="checkbox"/> Airtight Stove <input type="checkbox"/> Baseboard <input type="checkbox"/> Combo Furnace <input type="checkbox"/> Ductless <input type="checkbox"/> Electric <input type="checkbox"/> Fireplace - Gas <input type="checkbox"/> Fireplace - Wood <input type="checkbox"/> Forced Air - Electric	<input type="checkbox"/> Forced Air - Gas <input type="checkbox"/> Forced Air - Oil <input type="checkbox"/> Forced Air - Propane <input type="checkbox"/> Forced Air - Wood <input type="checkbox"/> Forced Air – Wood /Electric <input type="checkbox"/> Forced Air – Wood /Oil <input type="checkbox"/> Geothermal	<input type="checkbox"/> Heat Pump <input type="checkbox"/> Hot Water <input type="checkbox"/> Hot Water – Gas <input type="checkbox"/> Hot Water – Oil <input type="checkbox"/> Hot Water - Propane <input type="checkbox"/> HRV System <input type="checkbox"/> In Floor	<input type="checkbox"/> Natural Gas <input type="checkbox"/> None <input type="checkbox"/> Oil <input type="checkbox"/> Other <input type="checkbox"/> Outdoor Furnace <input type="checkbox"/> Pellet /Corn Stove <input type="checkbox"/> Propane	<input type="checkbox"/> Radiant <input type="checkbox"/> Radiator <input type="checkbox"/> Solar <input type="checkbox"/> Space Heater <input type="checkbox"/> Wall Furnace <input type="checkbox"/> Wood <input type="checkbox"/> Woodstove
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MULTI-FAMILY PROPERTY DATA INPUT FORM

INTERIOR CONTINUED

Secondary Heating Source (4)

- | | | | | |
|--|--|--|---|---------------------------------------|
| <input type="checkbox"/> Airtight Stove | <input type="checkbox"/> Forced Air - Gas | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Radiant |
| <input type="checkbox"/> Baseboard | <input type="checkbox"/> Forced Air - Oil | <input type="checkbox"/> Hot Water | <input type="checkbox"/> None | <input type="checkbox"/> Radiator |
| <input type="checkbox"/> Combo Furnace | <input type="checkbox"/> Forced Air - Propane | <input type="checkbox"/> Hot Water - Gas | <input type="checkbox"/> Oil | <input type="checkbox"/> Solar |
| <input type="checkbox"/> Ductless | <input type="checkbox"/> Forced Air - Wood | <input type="checkbox"/> Hot Water - Oil | <input type="checkbox"/> Other | <input type="checkbox"/> Space Heater |
| <input type="checkbox"/> Electric | <input type="checkbox"/> Forced Air - Wood /Electric | <input type="checkbox"/> Hot Water - Propane | <input type="checkbox"/> Outdoor Furnace | <input type="checkbox"/> Wall Furnace |
| <input type="checkbox"/> Fireplace - Gas | <input type="checkbox"/> Forced Air - Wood /Oil | <input type="checkbox"/> HRV System | <input type="checkbox"/> Pellet /Corn Stove | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Fireplace - Wood | <input type="checkbox"/> Geothermal | <input type="checkbox"/> In Floor | <input type="checkbox"/> Propane | <input type="checkbox"/> Woodstove |
| <input type="checkbox"/> Forced Air - Electric | | | | |

HVAC Features (4)

- | | | | | | |
|--|--------------------------------------|--|-----------------------------------|--|---|
| <input type="checkbox"/> Air Cleaner | <input type="checkbox"/> Central Air | <input type="checkbox"/> Energy Star Efficient | <input type="checkbox"/> In Floor | <input type="checkbox"/> Other | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Air Exchanger | <input type="checkbox"/> Duct Work | <input type="checkbox"/> HRV System | <input type="checkbox"/> None | <input type="checkbox"/> Plenum Humidifier | <input type="checkbox"/> Wall Mount A/C |
| | | | | | <input type="checkbox"/> Window Mount A/C |

INCLUSIONS

INCLUSIONS (10)

- | | | | | | |
|---|--|--|--|---|---|
| <input type="checkbox"/> Carbon Monoxide Detector | <input type="checkbox"/> Freezer | <input type="checkbox"/> Light Fixture(s) | <input type="checkbox"/> Refrigerator | <input type="checkbox"/> Stove | <input type="checkbox"/> Window Air Conditioner |
| <input type="checkbox"/> Ceiling Fans(s) | <input type="checkbox"/> Garage Door Equip | <input type="checkbox"/> Microwave | <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Washer | <input type="checkbox"/> Window Coverings |
| <input type="checkbox"/> Central Vacuum | <input type="checkbox"/> Gazebo | <input type="checkbox"/> None | <input type="checkbox"/> Satellite Equipment | <input type="checkbox"/> Water Purifier | <input type="checkbox"/> Wood Stove(s) |
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Hot Tub | <input type="checkbox"/> Other | <input type="checkbox"/> Sauna | <input type="checkbox"/> Water Softener | |
| <input type="checkbox"/> Dock | <input type="checkbox"/> Hot Tub Equip | <input type="checkbox"/> Pool-Above Ground | <input type="checkbox"/> Smoke Detector | <input type="checkbox"/> Whirlpool Tub | |
| <input type="checkbox"/> Dryer | | <input type="checkbox"/> Pool Equipment | <input type="checkbox"/> Storage Shed | | |

ADDITIONAL INCLUSIONS _____

EXCLUSIONS (200 spaces) _____

COMMENTS

PROPERTY OVERVIEW / INTERNET AD (1000 spaces-Ad for Internet-do not abbreviate text)

REALTOR® REMARKS (1000 spaces) _____

OTHER

SIGN YES NO **CO-OPERATING BROKER COMMISSION** _____ **INTEREST BEARING TRUST ACCOUNT** YES NO

SHOWING INSTRUCTIONS TLBO TLSP Lockbox Direct Keys at LBO Other _____

Listing Office 1 _____

Listing Agent ID (Salesperson) _____

Listing Office 2 _____

Listing Agent ID (Salesperson) _____

Contact Expired / Cancelled Permitted NO YES

Arrangements / Altered Listing Contract YES NO

Publish MLS® Listing To Public Sites YES NO

PUBLISH MLS® LISTING ADDRESS TO PUBLIC SITES YES NO

MULTI-FAMILY PROPERTY DATA INPUT FORM

OTHER CONTINUED

Unbranded Virtual Tour <http://> _____

PUBLISH UNBRANDED VIRTUAL TOUR TO PUBLIC SITES YES NO

SALES BROCHURE URL _____

AUDIO INPUT URL _____

Alt REALTOR.ca Feature Sheet URL: _____

INCLUDE IN DATA DISTRIBUTION FACILITY (DDF) YES NO

DDF Link Back URL: <http://> _____



I certify the property described above has been listed **MULTIPLE LISTING SERVICE™** by my office on a valid Listing Agreement Form. The Listing Agreement Form from which the above was taken contains A) the Seller's signature(s), B) the date of signing after each seller(s) signature, C) an expiry date, D) a date on the contract, and E) a specified commission. To the best of my knowledge, the information above is accurate and correct as set out in the Listing Agreement Form.

DATED _____

SIGNED _____
Broker/Authorized Representative Signature