

I, \_\_\_\_\_  
(Broker – please print)

AND, \_\_\_\_\_  
(Applicant – please print)

OF, \_\_\_\_\_  
(Office Name – please print)

By adhering our signatures below we acknowledge that should the Applicant decide to return to work (thereby discontinuing his/her exemption) **within the first 3 months** – back assessment will be charged to the date the exemption originally commenced. We further acknowledge that this application will not be processed until both the application and the doctor's letter is received at the Association office. (Note: The doctor's letter must state that the Applicant is unable to work for a minimum of 3 months).

In order to be effective for any given month the completed application and doctor's letter must be received at the Association office no later than the 15<sup>th</sup> of the month – failing which the exemption will be processed on the 1<sup>st</sup> of the following month.

From time to time, it is necessary to correspond with the Applicant during his/her exemption. Please provide his/her home address in the space below:

Address : \_\_\_\_\_  
City : \_\_\_\_\_ Postal Code : \_\_\_\_\_  
Email : \_\_\_\_\_

**It is clearly understood and agreed that the Applicant will not be engaged in real estate activities which includes listings, selling, showings, etc. in any manner whatsoever during the period of this exemption and any breach of this provision will be dealt with by the Professional Standards Committee.**

\_\_\_\_\_  
Signature of Broker

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## IMPORTANT

Although you will be on medical exemption, you are not exempt from the requirements of RECO's Mandatory Continuing Education Program. You must complete your mandatory real estate education in each two-year registration cycle.

You are also responsible to pay your OREA & CREA Quarterly dues for the months you are on exemption.

A REALTOR® on exemption **will not** receive any services from MLS® (including but not limited to MLS® System/Matrix, Supra, Geo Warehouse, WebForms®, Showing Time etc.), nor will a REALTORS® name appear in the Roster. This is effective the date that the exemption application is approved and received at the Board.