

Orillia and District Real Estate Board Inc.

Requires the following:

- Typewritten Orillia Data Entry Form completed in full – Available on WebForms. Please use the Orillia Data Input Form.
- Copy of the Active Listing as it appears on your Home Board/Association.
- Payment by Credit Card of \$60.00+HST=**\$67.80**
- A minimum of 1 and a maximum of 30 photos may be submitted with the listing. All photos must be in .jpg format, size 320X220.

Important Information:

- In order to avoid duplicate listings on REALTOR.ca Interboard Listings processed by Orillia will not be uploaded to Realtor.ca.
- All Data Input Forms can be found on WebForms. The Data Input Form does not require the Seller's Signature.
- All Listing Changes, Extensions, Amendments And Sales must be forwarded to Orillia along with a print-out of the listing as it appears on your Home Board/Association after the changes. There is no charge for Changes, Extensions, Amendments and Sales Reports.
- Interboarded Listings are subject to ODREB audit practices. If audited, you may be required to produce any of the following: Listing Agreement, all other documents related to the listing – price changes, extensions etc. If requested documents are not returned to ODREB within 2 Business Days, the listing will be removed from the ODREB's MLS system.
- If the Property is located outside of ODREB's jurisdictional trading area, the listing will not be Sold in our MLS system If Sold by a non-member of ODREB; the listing will be deleted from the MLS system, pursuant to ODREB's MLS Policies.

ALL DOCUMENTATION MUST BE DONE THROUGH THE HOME BOARD INCLUDING AMENDMENTS